



PART I - Payee Information

Member Full Name

Member Last Four of SSN Member Non-work Phone

Member Non-work Email

PART II - Financial Institution

I am filing this form to: (select one)

- ☐ Begin a New Direct Deposit ☐ Stop an Existing Direct Deposit
- ☐ Change my Financial Institution ☐ Change my Account Number

Financial Institution Complete Name

Financial Institution Address

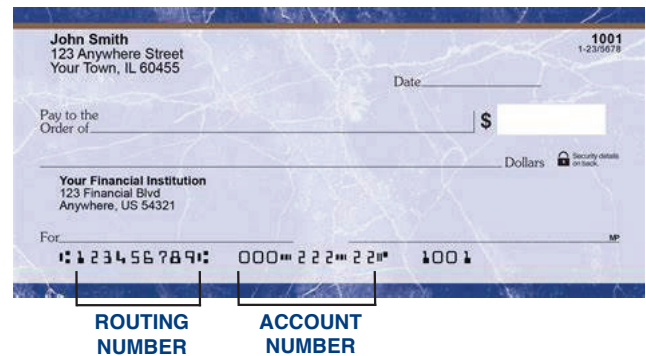
Financial Institution Phone Number

Type of Account ☐ Checking ☐ Savings

Financial Institution Information:

Routing Number (9 digits)

Account Number



I hereby authorize and request PMRS to direct the net amount of my monthly retirement benefit for crediting to my account as indicated above. I understand that this authorization will remain in effect until such time as I provide PMRS written notice of change. I agree to notify PMRS 60 days in advance if I change my financial institution or account information.

Member Signature

Date of Signature (mm/dd/yyyy)

See reverse for instructions and important information



INSTRUCTIONS

Who completes the form and for what purpose?

Members complete this form to provide financial institution data that allows PMRS to direct deposit monthly annuity payments and, potentially, other payments, if applicable.

When must the form be submitted?

This form must be submitted prior to retirement and the beginning of monthly annuity payments and updated whenever there is a change in account information.

Instructions for submitting the form.

- Print legibly in blue or black ink, or type in fields and save.
- Retain a copy of the form for your financial files.
- Return the form via mail or email to PMRS.

**Pennsylvania Municipal
Retirement System**

P.O. Box 1165
Harrisburg, PA 17108-1165

ra-rsCompletedForms@pa.gov

Key considerations.

Please carefully check the routing and account numbers provided here. PMRS cannot be responsible for incorrect submissions, and it can take an additional 60 days to correct mistakes.

If appropriate, you are welcome but not required to include a photocopy of a voided check with this form.

PMRS issues monthly annuity payments to be credited to accounts on the last business day of each month and is not responsible for your financial institution's policies and practices for making funds available.

It can take up to 60 days to enter, validate, and effect changes in direct deposit information. It is crucial that you submit written notice to PMRS at least 60 days in advance of anticipated changes.